

Safe Email Transmission Grid

Confidential or sensitive data (including person identifiable information) must at all times only be sent in accordance with the email grid. This guidance applies to NHS Lothian staff, independent contractors and partner agency staff or organisations with an NHS Lothian provided email address.

Email communications with patients containing Confidential or Sensitive data is prohibited as email does not provide adequate security for confidential correspondence. However exceptions can be sought by application for approval to the Caldicott Guardian with provision of a risk assessment and procedure for review.

To:	SECURED @nhslothian.scot.nhs.uk @*.scot.nhs.uk @nhs.net @nhs.scot @phs.scot @*.nhs.uk @*.gov.uk @*.mod.uk @*.cjsm.net @*.police.uk @*.parliament.uk @westlothian.org.uk @*.elcschool.org.uk @*.edin.sch.uk @brookhouseinquiry.org.uk @ipco.org.uk @fshc.co.uk @brighterkind.com @huntercombe.com @fshcgroup.com	INSECURE All email addresses not listed SECURED including but not exhaustively; @outlook.com @*.ed.ac.uk @hotmail.com @gmail.com @btinternet.co.uk @children1st.org.uk @doctors.org
From:		
1 @nhslothian.scot.nhs.uk	Yes	No
2 @nhs.net	Yes	No

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