**Title**

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| **Document No.:** |  |
| **Author:** |  |
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# Foreword

## The Academic & Clinical Central Office for Research & Development (ACCORD) is a joint office comprising clinical research management staff from NHS Lothian (NHSL) and the University of Edinburgh (UoE).

State the personnel and situations where the Work Instruction must be followed. In addition, provide brief background information, if necessary, to aid understanding of the instructions

# Instructions

Describe the instructions fully, including all necessary details.

## **Section Heading**

## **Section Heading**

# References

State other ACCORD documents that must be used in conjunction with this work instruction. In addition, state any literature that has been cited in this work instruction.